

**South Carolina Commission on Higher Education
Committee on Governmental & Administrative Affairs (GAAC)
Teleconference and availability Small 3rd Floor Conference Room
1122 Lady Street, Suite 300, Columbia, SC 29201
10:00 a.m. on February 2, 2015**

Committee Members in Attendance:

*Admiral Charles Munns, Chair
*Ms. Diane Kuhl
*Ms. Terry Seckinger

CHE Staff:

Ms. Julie Carullo
Dr. Richard Sutton
Dr. Argentini Anderson
Ms. Beth Rogers

**Attended via telephone*

Committee Chairman Charles Munns convened the meeting at approximately 10:00 a.m.

1. Introduction

2. Approval of Minutes of October 2, 2014:

Commissioner Seckinger moved and Commissioner Kuhl seconded a motion to approve the minutes of the October 2, 2014 meeting. The minutes were approved as recorded.

3. Discussion, Process for Distribution of Stakeholder Communications: CHE Meeting Updates

The committee briefly discussed their experience with communicating the Commissioner Updates that have been prepared following Commission meetings. With respect to the process for distribution, the Committee discussed its preference and agreed that Commissioners should continue to distribute Commissioner Updates individually to their respective constituencies as opposed to having Updates distributed by CHE staff.

4. Discussion, CHE Legislative Agenda Advocacy Items, 2015 Session

The committee discussed CHE's legislative agenda advocacy items and did not find it necessary to add items at this point to the two items identified at the Commission's September 2014 retreat. Briefly discussed was consideration of working with legislative committees before session and meetings of the Commission with presidents and institutional leadership in order to facilitate greater coordination. The statutory requirement of meeting with the presidents was discussed. The upcoming meeting in March should be carried out as planned with the Executive Director and presidents, and Commissioners will be invited. The committee agreed that it should propose for the Commission's annual calendar a meeting with the presidents.

5. Discussion, Expectations regarding CHE Procedures

The discussion was brought forward in light of recent items related to licensing regulation, non-compliance of an institution, and the need for clarification regarding staff responsibility in relation to the board. Commissioner Seckinger shared her thoughts on board governance policy citing two items that she found would have benefited by a broader confidentiality or statement of ethics of the board. It was suggested that having a policy statement would have avoided requests of Commissioners to sign confidentiality statements for particular cases that have arisen. There was discussion about the development of an overarching governance policy framework for the Commission and whether that effort should proceed before particular policies are developed and implemented. Commissioner Seckinger offered to draft a framework proposal for consideration to

include anticipated costs that would be provided to the committee for consideration prior to advancing the proposal to the full Commission. The committee then discussed particular issues with respect to policies of licensing and the need for a policy regarding staff responsibility when an institution is not in compliance. Issues of jurisdiction of GAAC and CAAL were discussed. It was discussed that GAAC is overarching, but that the subject matter committee would appropriately lead in development of policies within their purview. It was discussed that GAAC could initiate a review for policy development in a particular area if it saw a need by recommending or requesting review by the subject matter committee and possibly coordinating with the committee as the policy moved forward. It was also requested that the committee receive a complete set of statutory provisions for CHE and Ms. Carullo will compile and send the information.

After further discussion about policy development, the committee agreed to 1) request that Commissioner Seckinger proceed with drafting a confidentiality policy statement of the Commission for consideration of the committee and subsequently the Commission, 2) request that Commissioner Seckinger proceed as discussed with the development of a draft proposal regarding the broader consideration of the Commission's governance policy for review of the Committee prior to consideration of the Commission, and 3) recommend that the Committee on Academic Affairs and Licensing (CAAL) clarify staff responsibility with respect to licensure requirements and have Commissioner Kuhl coordinate with CAAL on behalf of GAAC as any policy is developed and moves forward to CAAL and the full Commission for consideration.

6. Consideration of Next Meeting Dates

Determination of Committee's next meeting dates will take place by email exchange. Phone meetings may also be scheduled as needed in addition to regularly scheduled Committee meetings.

7. Other Business

Chair Munns commented on the upcoming meeting of the technical college commissioners that may be of interest and noted the recent report staff submitted for the new oversight requirements of the state as a ready reference about CHE. Ms. Carullo will send details to the Commission. He also commented on the newly formed House Education K-12 Policy and Reform committee that would be meeting soon and requested that staff follow the developments as they may discuss higher education.

8. Adjournment

There being no other business, the meeting was adjourned at approximately 11:25 a.m.